

BOARD OF DIRECTORS, NEWTON CENTRAL APPRAISAL DISTRICT

The Newton Central Appraisal District board of directors met in regular session at 6:00 p.m. on January 18, 2018, in the office of the Appraisal District at 109 East Court Street in the city of Newton, Newton County, Texas.

Present were Chairman J.C. Avant, Vice Chairman Ron Hughes, and member Sandra Blakeney. Absent were Robert (Luke) Smith and Newton County Tax Assessor Collector Melissa Burks.

Also, present were Chief Appraiser Margie L Herrin, and Chief Deputy Kathy Maier.

The meeting was called to order by Chairman J.C. Avant at 6:00 p.m.

There were no guests present.

There were no public comments.

Motion to approve the organization of the board of director is as follows:

J.C. Avant was nominated as Chairman of the board by Ron Hughes, second by Sandra Blakeney. Motion was approved by unanimous vote. Ron Hughes was nominated as Vice Chairman of the board by J.C. Avant, second by Sandra Blakeney. Motion was approved by unanimous vote. Sandra Blakeney was nominated for Secretary of the board of directors by Ron Hughes, second by J.C. Avant. Motion was approved by unanimous vote.

Motion to approve the minutes of the previous meeting(s) was made by Ron Hughes, second by Sandra Blakeney. Motion was approved by unanimous vote.

Motion to approve the financial statements for August, September, October, November and December 2017 was made by J.C. Avant, second by Ron Hughes. Motion was approved by unanimous vote.

Motion to approve invoices for August, September, October, November and December 2017 was made by Ron Hughes, second by Sandra Blakeney. Motion was approved by unanimous vote.

Motion to approve the 2018 holiday schedule for the Newton Central Appraisal District was made by J.C. Avant, second by Ron Hughes. Motion was approved by unanimous vote.

Motion to approve the hiring of Mitchell T Fontenote, CPA for the 2017 financial audit was made by Sandra Blakeney, second by Ron Hughes. Motion was approved by unanimous vote.

The appointment of Appraisal Review Board (ARB) members was tabled until a future meeting.

Motion to approve the purchase of a new server for the office was made by Ron Hughes, second by Sandra Blakeney. Motion was approved by unanimous vote.

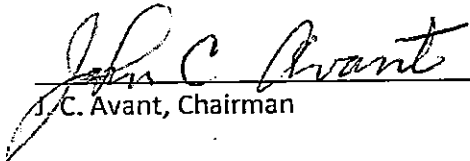
Motion to approve the moving of line item monies to close out the 2017 year was made by J.C. Avant, second by Ron Hughes. Motion was approved by unanimous vote.

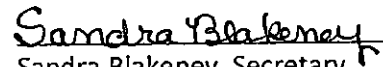
Ms. Herrin informed the board that the appraisal district had recently lost 3 employees. One employee had been with the district for around ten (10) years. A new employee will be starting January 22, 2018. Five employees, (Misty Gipson, Chrissy Kelley, Allison Mancil, Sherry Bossier, and Debbie Fomby Pennington) went to class 101 and 102 in Jasper. Some employees will also be attending an upcoming ethics course, also in Jasper. Most employees will be attending a customer service class on January 23, 2018. The district sent out second notices for tax statements this year. Ms. Herrin also, told the board that the door handle on the entrance door to the building had been replaced.

The next meeting was scheduled for May 17, 2018.

Motion to adjourn the meeting was made by Ron Hughes, second by Sandra Blakeney. Motion was approved by unanimous vote.

The meeting was adjourned at 6:30 p.m.

  
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J. C. Avant, Chairman

  
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Sandra Blakeney, Secretary